



Ruth Adames Oliveira.docx

For: JR103629 Inspector General

Phone Number [REDACTED] (Mobile)

Email [REDACTED]

Phone Number [REDACTED] (Mobile)

Phone Composite Header Grouping Icon Phone

Email [REDACTED]

Email Composite Header Grouping Icon Email

Location [REDACTED], RI [REDACTED] United States of America

Location Header Grouping Icon Location

Jobs Applied to 1

Documents with Check Header Grouping Icon Documents with Check

Attachments

Attachments

Resume / Cover Letter

Attachment	
Ruth Adames Oliveira.docx	

Other Documents

Attachment	Category	

Candidate

Job Application Details Card

Job Application Details

Job Requisition JR103629 Inspector General (Open)
Location Providence
Date Applied 08/13/2026 05:48:54 PM
Source Sources -> Apply.RI.Gov Career Website

Thomas A Verdi
Hiring Manager



Colleen Halloran-Villandr
Recruiter

In Progress

	Step	Awaiting Me	Awaiting
Screen: Ruth Adames Oliveira - JR103629 Inspector General (C109238)	Referred	Screen Candidate	1

Active Job Applications

Active Job Applications (1)

Job Application for Active Job Applications

Task Ruth Adames Oliveira - JR103629 Inspector General (C109238)
Stage Label Referred
Location: Providence | Date Applied: 08/13/2026

Education

Education

University of Rhode Island
MPA
Public Policy Analysis
From 2021
To 2022

Rhode Island College
BA
From 2013
To 2017

Work History

Work History

Current Job 9 months
Total Jobs 6
Total Experience 14 years

Experience

Seven Hills of Rhode Island
Conflict-Free Case Manager Supervisor
December 2025 - Current (9 months)
Lincoln RI



Supervise five case managers and two nurses. Conduct monthly individual 1:1 meetings and monthly team meetings with the rest of the team and the second supervisor.

- Develop capacity reports for EOHHS and Neighborhood Health Plan (NHP).
- Collaborate with internal teams and external partners (EOHHS, DHS, NHP, Careforth, Fiscal Intermediary) to ensure consistent communication regarding program changes, quarterly meetings, and case manager inquiries.
- Monitor caseload census, assign referrals and complete initial evaluations to meet compliance, guide incoming callers seeking services, coordinate training to maintain compliance, monitor adherence to the remote work policy, recruit and onboard new employees, track billing and meet with the billing department to maintain accuracy.

Seven Hills of Rhode Island

Case Manager

January 2024 - December 2025 (2 years)

Lincoln RI

Managed a high-volume caseload of 55+ participants and created individualized person-centered plans tailored to the specific needs of each person.

- Coordinated and connected participants with available support including behavioral health services, transportation, housing, utilities, food banks, community resources and ordering durable medical equipment.
- Maintained accurate documentation and compliance in state and agency systems, tracking participants' goals monthly, completing yearly evaluations, and preparing required reports in a fast-paced, deadline-driven environment.
- Collaborated with internal teams and external partners (EOHHS, DHS, NHP, Careforth, Fiscal Intermediary) to ensure person-centered, goal-focused care, delivered consistent communication, follow-up, and professional support.
- Assisted with Medicaid renewals and other eligibility processes to ensure uninterrupted services.

Seven Hills of Rhode Island

Case Manager

December 2018 - January 2024 (5 years, 2 months)

Lincoln RI

Managed a high-volume caseload of 60+ participants, maintained accurate documentation, completed yearly evaluations, to stay in compliance with departmental standards and state regulatory requirements.

- Served as primary liaison among service recipients, providers, families, guardians, and social workers to optimize care coordination.
- Conducted intake and yearly recertification for eligibility in long-term services and supports (LTSS) while facilitating application and waiver.

Indeglia & Associates

Secretary/Legal Assistant

July 2018 - December 2018 (6 months)

Warwick RI

Drafted diverse legal documents, including correspondences, pleadings, affidavits, notices, motions, and memoranda, while adhering to rigorous legal standards.

- Oversaw and maintained office records, managed supply procurement, and handled mail processing with a high degree of organization and attention to detail. Managed client communications efficiently, scheduling appointments, overseeing filing deadlines, and coordinating court appearances to optimize legal team productivity.

Seven Hills of Rhode Island

PASS Worker

January 2016 - December 2018 (3 years)

Woonsocket RI



Implemented strategic interventions to support child's development.

- Planned and established routines for the child within the home and in the community.
- Worked with the treatment coordinator, clinician, and family to make sure the child received the support needed.

Henry Barnard Laboratory

Teacher Assistant

January 2014 - May 2017 (3 years, 5 months)

Providence RI

Collaborated with educational staff to align departmental objectives and support educational initiatives.

- Delivered comprehensive assistance to each student or small group to enhance understanding of classroom materials and assignments.
- Evaluated and recorded student progress through meticulous grading of assignments and examinations.

Credentials

Languages

English

Fluent

Comprehension - 5 - Fluent

Overall - 5 - Fluent

Reading - 5 - Fluent

Speaking - 5 - Fluent

Writing - 5 - Fluent

Spanish

Fluent

Comprehension - 5 - Fluent

Overall - 5 - Fluent

Reading - 5 - Fluent

Speaking - 5 - Fluent

Writing - 5 - Fluent

Websites

<https://www.linkedin.com/in/ruthadames>

Skills

none entered

Ruth Y. Adames

RI [LinkedIn](#)

August 21, 2026

Dear Hiring Manager,

I am writing to express my sincere interest in the Inspector General role at the Office of the Inspector General. After reviewing the responsibilities, the position calls for an adaptable leader who understands agency operations, conducts rigorous investigations, and drives issues to resolution. These responsibilities align closely with my experience and strengths.

With 10 years of experience in human services, I have built strong expertise in advocacy and crisis intervention. This field requires proactive communication, resource navigation, and extensive collaboration with internal and external partners to ensure compliance. I have successfully collaborated on developing and conducting individualized plans, evaluating situations to prevent Medicaid fraud, resolving complaints, making recommendations, and educating internal and external teams.

I complement this professional experience with a bachelor's degree in justice studies, a master's degree in public administration, and a graduate certificate in human resources. Together, my education and prior roles have strengthened my analytical judgment, conflict-resolution skills, and ability to communicate complex findings clearly to stakeholders.

As an emerging leader, I had the opportunity to serve as the first employee for a program with limited knowledge. Still, I successfully help improve internal processes by collaborating with internal teams and state agencies to establish and adapt clear metrics and documentation to maintain organizational structure. That is why the Office of the Inspector General will gain a diligent and determined professional with the agility, dedication, and focus required to fulfill the Inspector General role effectively.

Thank you for considering my application. I would welcome the opportunity to discuss how my skills and enthusiasm can support your team. I appreciate your consideration and look forward to the possibility of speaking with you in an interview.

Sincerely,

Ruth Y. Adames Oliveira

RUTH ADAMES OLIVEIRA

RI | WWW.LINKEDIN.COM

PROFESSIONAL SUMMARY

Detail-oriented human service professional with seven years of experience as a case manager and supervisor, supporting diverse populations through community-based programs. Strong foundation in interpreting departmental policies and regulations. Passionate about learning, problem-solving, and collaborating with diverse teams and stakeholders to deliver impactful solutions.

EDUCATION AND CERTIFICATION

Master of Public Administration – Concentration in Policy Analysis | University of Rhode Island, Kingston, RI, 2022

Bachelor of Arts in Justice Studies | Rhode Island College, Providence, RI, 2017

SKILLS

Languages: English and Spanish | Technical: Microsoft Office Suite, Google Suite, Adobe, Echo Vantage, and WellSky | Advocacy | Person-centered planning | Case management | Leadership | Data Analytics | Conflict resolution | Recruiting | Onboarding | Staff training | Strategic planning | Policy implementation | Community resource coordination | Crisis intervention and de-escalation | Data tracking

WORK EXPERIENCE

Seven Hills of Rhode Island | Lincoln, RI

2025 – Present

Conflict-Free Case Manager Supervisor

- Supervise five case managers and two nurses. Conduct monthly individual 1:1 meetings and monthly team meetings with the rest of the team and the second supervisor.
- Develop capacity reports for EOHHS and Neighborhood Health Plan (NHP).
- Collaborate with internal teams and external partners (EOHHS, DHS, NHP, Careforth, Fiscal Intermediary) to ensure consistent communication regarding program changes, quarterly meetings, and case manager inquiries.
- Monitor caseload census, assign referrals and complete initial evaluations to meet compliance, guide incoming callers seeking services, coordinate training to maintain compliance, monitor adherence to the remote work policy, recruit and onboard new employees, track billing and meet with the billing department to maintain accuracy.

Seven Hills of Rhode Island | Lincoln, RI

2024 – 2025

Case Manager

- Managed a high-volume caseload of 55+ participants and created individualized person-centered plans tailored to the specific needs of each person.
- Coordinated and connected participants with available support including behavioral health services, transportation, housing, utilities, food banks, community resources and ordering durable medical equipment.
- Maintained accurate documentation and compliance in state and agency systems, tracking participants' goals monthly, completing yearly evaluations, and preparing required reports in a fast-paced, deadline-driven environment.
- Collaborated with internal teams and external partners (EOHHS, DHS, NHP, Careforth, Fiscal Intermediary) to ensure person-centered, goal-focused care, delivered consistent communication, follow-up, and professional support.
- Assisted with Medicaid renewals and other eligibility processes to ensure uninterrupted services.

Seven Hills of Rhode Island | Lincoln, RI

2018 – 2024

Case Manager

- Managed a high-volume caseload of 60+ participants, maintained accurate documentation, completed yearly evaluations, to stay in compliance with departmental standards and state regulatory requirements.
- Served as primary liaison among service recipients, providers, families, guardians, and social workers to optimize care coordination.
- Conducted intake and yearly recertification for eligibility in long-term services and supports (LTSS) while facilitating application and waiver.

Indeglia & Associates | Warwick, RI

2018

Secretary/Legal Assistant

- Drafted diverse legal documents, including correspondences, pleadings, affidavits, notices, motions, and memoranda, while adhering to rigorous legal standards.
- Oversaw and maintained office records, managed supply procurement, and handled mail processing with a high degree of organization and attention to detail, Managed client communications efficiently, scheduling appointments, overseeing filing deadlines, and coordinating court appearances to optimize legal team productivity.

Seven Hills of Rhode Island | Woonsocket, RI

2016 – 2018

PASS Worker

- Implemented strategic interventions to support child's development.
- Planned and established routines for the child within the home and in the community.
- Worked with the treatment coordinator, clinician, and family to make sure the child received the support needed.

Henry Barnard Laboratory | Providence, RI

2014 – 2017

Teacher Assistant

- Collaborated with educational staff to align departmental objectives and support educational initiatives.
- Delivered comprehensive assistance to each student or small group to enhance understanding of classroom materials and assignments.
- Evaluated and recorded student progress through meticulous grading of assignments and examinations.

CERTIFICATIONS

Human Resources Certificate

2022

- I earned my graduate certificate in Human Resources in 2022 in conjunction with my MPA. The program covered Administrative Law, Labor Relations, Human Resources, and Public Personnel Administration. This program provided me with a strong foundation in essential HR functions, including evaluating state agencies, preparing reports, creating case briefs, and drafting regulations. It also addressed the challenges that managers face in today's complex, global, and competitive environment, which is shaped by legal and technological changes.

Clinical and Leadership program

2025

- The 12-week program, offered through Seven Hills Rhode Island and Open Sky, included modules on leadership styles, key traits, and principles of effective leadership, as well as fostering a positive work environment and navigating career paths I collaborated with other participants on case studies, researched and presented on corporations, and gained practical insight into diverse managerial tactics, which enriched my own skills and knowledge.

CPR/AED And Standard First Aid

2026-2028

REFERENCES

Virginia De Los Santos | Seven Hills Rhode Island

Conflict- Free Case Manager supervisor

Phone: 401-263-4471

Email: vdelossantos@sevenhills.org

Dr. Perri Leviss | Rhode Island College

Assistant Professor

Phone: 401- 527-0998

Email: pleviss@ric.edu

David Oliveira | Rhode Island Capital Police

Capital Police Officer

Phone: [REDACTED]

Email: [REDACTED]

Sayda Moran Cordon | Woman & Infants Hospital

Research Project Coordinator

Phone: 401-2481184

Email: smorancordon@wihri.org



RHODE ISLAND ETHICS COMMISSION

40 Fountain Street
Providence, RI 02903
(401) 222-3790

2025 YEARLY FINANCIAL STATEMENT

To complete and file online visit: <https://www.ri.gov/ethics>

ALL QUESTIONS REFER TO THE 2025 CALENDAR YEAR UNLESS OTHERWISE SPECIFIED.

PLEASE ANSWER ALL QUESTIONS AND WHERE YOUR ANSWER IS "NONE" OR "NOT APPLICABLE" SO STATE. WE WILL NOT ACCEPT A STATEMENT IF ANY QUESTIONS ARE LEFT BLANK.

ANSWERS SHOULD BE PRINTED OR TYPED. Additional sheets may be used if more space is needed. For clarification of any question, refer to the Instruction Sheet or contact the Ethics Commission.

Note: If you are a state, municipal or regional official or employee, or a candidate for elected office, who is required to file a Yearly Financial Statement, failure to file accurately and on time may subject you to a substantial monetary fine. If you dispute your status as a required filer, you must contact the Ethics Commission prior to the filing deadline. **Upon filing of this form, it will become a public document available for review.**

1. Adames Oliveira Ruth Y.
LAST NAME FIRST NAME MIDDLE INITIAL SUFFIX

2. [REDACTED] [REDACTED] RI [REDACTED]
CURRENT MAILING ADDRESS: (STREET OR PO BOX) (CITY/TOWN) (STATE) (ZIP CODE)

3. List any Public Position(s) you held for any length of time in calendar years 2025 or 2026.

PUBLIC POSITION	MUNICIPALITY, STATE OR REGIONAL ENTITY	DATE ELECTED, APPOINTED OR HIRED	TERMINATION OR RESIGNATION DATE (IF APPLICABLE)
N/A			

PUBLIC POSITION	MUNICIPALITY, STATE OR REGIONAL ENTITY	DATE ELECTED, APPOINTED OR HIRED	TERMINATION OR RESIGNATION DATE (IF APPLICABLE)
N/A			

4. List any elected office (state, municipal or regional) for which you were/are a candidate in either calendar year 2025 or 2026.

ELECTED OFFICE	MUNICIPALITY, STATE OR REGIONAL ENTITY	DATE CANDIDACY DECLARED
N/A		

5. List full name of spouse if you were married or were a party to a civil union for any part of 2025.

N/A

6. This question has **two parts**, each referring to occupational income received during calendar year 2025.

PART I: Provide a separate answer for each instance in which you, your spouse or dependent child received either \$1,000 or more gross income from an employer during 2025; or \$1,000 or more gross income through self-employment. Income received from public employment or service, including any stipend received for serving as an elected or appointed official, must be disclosed. List the following:

PERSON WHO RECEIVED INCOME	NAME & ADDRESS OF EMPLOYER OR SELF-EMPLOYMENT ENTITY	DATES AND NATURE OF OCCUPATION OR PROFESSION
Ruth Y. Adames Oliveira	Seven Hills Rhode Island	Conflict Free Case Manager from 01/01/2025 to 12/20/2025 Conflict Free Case Manager Supervisor 12/21/2025 to present
David J. Oliveira	Yarde Metals	01/01/2025 to 06/04/2025

PART II: If you, your spouse or dependent child were self-employed and received more than \$250 in gross income for services rendered to a state or municipal agency, list the following:

PERSON WHO RECEIVED INCOME	NAME & ADDRESS OF AGENCY RECEIVING SERVICES	DATES AND NATURE OF SERVICES RENDERED
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N/A

7. List any real estate, wherever located, other than real estate that is used **exclusively** (see instructions) as your principal residence, in which you, your spouse or dependent child had a financial interest during any part of calendar year 2025. If no street address exists, use legal description.

PERSON WITH INTEREST	NATURE OF INTEREST	ADDRESS OR LEGAL DESCRIPTION
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N/A

8. If you, your spouse or dependent child received **any** income as a beneficiary of any trust, list the following:

NAME OF PERSON RECEIVING TRUST INCOME: N/A

NAME OF TRUST: _____

TRUSTEE NAME AND ADDRESS: _____

LIST EACH TRUST ASSET, IF KNOWN, FROM WHICH MORE THAN \$1,000 IN GROSS INCOME WAS RECEIVED (ASSET VALUE NEED NOT BE DISCLOSED): _____

9. If you, your spouse or dependent child held a management position or were a director, officer, partner, or trustee of any business, organization or other entity (for profit or non-profit), whether paid or unpaid for such service, list the following:

NAME OF FAMILY MEMBER	NAME & ADDRESS OF ENTITY	POSITION
Ruth Y. Adames Oliveira	Seven Hills RI 1 Albion Rd, suite 201 Lincoln, RI 02865	Conflict Free Case Management Supervisor

10. If during the 2025 calendar year any person or entity provided you with out-of-state travel valued at over \$250, AND you would not have been provided with such travel but for the fact that you held a public office or position, you must list the source, value and description of the travel and related expenses below. Attach additional sheets if necessary.

Out-of-state travel includes all related expenses such as transportation, lodging, meals and entertainment. All of these expenses are considered together when determining whether the \$250 limit has been reached.

Exceptions: You do not have to disclose out-of-state travel that is provided to you either by your regular private employer or by the state or municipal agency of which you are a member or by which you are employed.

NAME AND ADDRESS OF TRAVEL PROVIDER	TRAVEL PURPOSE AND DESTINATION	DESCRIPTION AND COST OR FAIR MARKET VALUE OF EXPENSE (TRANSPORTATION, LODGING, MEALS & ENTERTAINMENT)
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N/A

11. If at any point during calendar year 2025, you, your spouse, or dependent child individually or collectively held a 10% or greater ownership interest, or a \$5,000 or greater ownership or investment interest in any business (including holding publicly traded stock in a company), you must list the following (attaching additional sheets if necessary):

NAME OF FAMILY MEMBER	NATURE OF INTEREST	NAME & ADDRESS OF BUSINESS (NO ADDRESS NEEDED FOR PUBLICLY TRADED STOCK HOLDINGS)
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N/A

12. If, during calendar year 2025, any business you listed in Question #11 had one or more business transactions with a Rhode Island state or municipal agency that, collectively, exceeded \$250, list the following:

NAME OF BUSINESS	WAS INTEREST IN BUSINESS HELD ALL YEAR? IF NOT, LIST DATE INTEREST ACQUIRED OR DIVESTED	NAME OF STATE OR MUNICIPAL AGENCY TRANSACTING BUSINESS	DATE AND NATURE OF TRANSACTION
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N/A

13. If, during calendar year 2025, any business listed in Question #11 was subject to direct regulation by a Rhode Island state or municipal agency (see instructions for examples of direct regulation), list the following:

NAME OF BUSINESS	WAS INTEREST IN BUSINESS HELD ALL YEAR? IF NOT, LIST DATE INTEREST ACQUIRED OR DIVESTED	NAME OF STATE OR MUNICIPAL AGENCY REGULATING BUSINESS	MANNER IN WHICH BUSINESS IS REGULATED
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N/A

14. This question relates to business interests, acquired or divested AFTER calendar year 2025, **that are regulated by a public agency**. Answer below regarding any businesses in which you, your spouse, or dependent child individually or collectively ACQUIRED or DIVESTED a 10% or greater ownership interest or a \$5,000 or greater ownership or investment interest (including holdings of publicly traded stock) AFTER JANUARY 1, 2026 but prior to filing this statement, IF said business was subject to direct regulation by a Rhode Island state or municipal agency. (See instructions for examples of direct regulation.)

NAME OF BUSINESS	NATURE OF INTEREST AND DATE ACQUIRED OR DIVESTED	NAME OF STATE OR MUNICIPAL AGENCY REGULATING BUSINESS	MANNER IN WHICH BUSINESS IS REGULATED
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N/A

15. This question relates to business interests, acquired or divested AFTER calendar year 2025, **that did business with a public agency**. Answer below regarding any business in which you, your spouse, or dependent child individually or collectively ACQUIRED or DIVESTED a 10% or greater ownership interest or a \$5,000 or greater ownership or investment interest (including holdings of publicly traded stock) AFTER JANUARY 1, 2026 but prior to filing this statement, IF said business had one or more business transactions with a Rhode Island state or municipal agency that, collectively, exceeded \$250.

NAME OF BUSINESS	NATURE OF INTEREST AND DATE ACQUIRED OR DIVESTED	NAME OF STATE OR MUNICIPAL AGENCY TRANSACTING BUSINESS	DATE AND NATURE OF TRANSACTION
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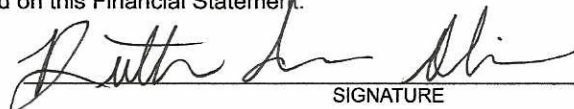
N/A

16. If you, your spouse, or dependent child were indebted in an amount exceeding \$1,000 to any person, business, financial institution, or other organization, list the name and address of the lender or creditor. This does NOT include, and you should not list, the following types of debt: (a) debt owed to a family member within the third degree of consanguinity or affinity (see instructions); (b) debt that is secured solely by a mortgage of record on real property that is used exclusively as a principal residence, if the debt is held by a financial institution regulated by any state or by the United States; or (c) debt owed to a credit card company, unless the collection of such credit card debt resulted in court proceedings and the issuance of a default judgment that was not fully satisfied/paid by the start of the relevant filing year.

NAME OF DEBTOR	NAME AND ADDRESS OF LENDER OR CREDITOR
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N/A

I certify under penalty of perjury that this Financial Statement is a complete and accurate response to the questions presented as to the financial information and interests of myself, my spouse, and my dependent children. I understand that a failure to provide complete and accurate responses to each question is a violation of the law that may result in the imposition of substantial penalties, including fines. I understand that I am subject to the statutory and regulatory provisions of the Rhode Island Code of Ethics (available at <https://ethics.ri.gov> or by contacting the Ethics Commission) and that I may seek assistance and guidance from the Ethics Commission as to any issues or questions I have relative to my conduct under the Code of Ethics or as to the information that must be disclosed on this Financial Statement.


SIGNATURE

County of Bristol

Subscribed and sworn to before me at Mass this 20 day of August 2026.
My Commission expires 12/24/2032 ID # Melissa Lynn Smith

SIGNATURE OF NOTARY PUBLIC



THIS STATEMENT WILL BE RETURNED IF IT IS NOT SIGNED AND NOTARIZED OR IF ANY QUESTION IS NOT ANSWERED. (USE "N/A" OR "NONE" WHERE APPROPRIATE.)