



For: JR103629 Inspector General

Kimberly_Rauch_Resume.docxRauch Cover Letter 8.2026 G.docx

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Location

Jobs Applied to

1

Documents with Check Header Grouping Icon

Documents with Check

Attachments

Attachments

Resume / Cover Letter

Attachment	
Rauch Cover Letter 8.2026 G.docx	
Kimberly_Rauch_Resume.docx	

Other Documents

Attachment	Category	

Candidate

Job Application Details Card

Job Application Details

Job Requisition JR103629 Inspector General (Open)
Location Providence
Date Applied 08/17/2026 12:50:11 PM
Source Internal -> Internal Application

Thomas A Verdi
Hiring Manager

Colleen Halloran-Villandr
Recruiter

In Progress



	Step	Awaiting Me	Awaiting
Screen: Kimberly E Rauch (Internal) - JR103629 Inspector General (C105715)	Referred	Screen Candidate	1

Active Job Applications

Active Job Applications (1)

Job Application for Active Job Applications

Task	Kimberly E Rauch (Internal) - JR103629 Inspector General (C105715)
Stage Label	Referred
Location: Providence Date Applied: 08/17/2026	

Education

Education

Roger Williams University School of Law
JD
Law

Work History

Work History

Experience

none entered

Credentials

Languages

none entered

Websites

none entered

Skills

none entered

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██████████ RI ██████████
██████████
Kimberly.Rauch@dhs.ri.gov

April 23, 2025

To Whom It May Concern:

My strong interest in obtaining this position prompts this correspondence. You will see from the enclosed resume that I currently work at the Department of Human Services (DHS) as the Associate Director of Program and Policy. Over my past 12 years at DHS, I have proven to be a passionate leader who focuses on DHS' mission while driving outcomes that deliver the best possible services for Rhode Islanders. Leading with passion is incredibly important in our roles as government leaders. I have leveraged my J.D. from Roger Williams University School of Law to ensure compliance and achieve effective outcomes across multiple DHS programs and complex systems. Additionally, I utilize my understanding of legal contracting outcome requirements related to budgetary fiscal impacts and system compliance with federal regulations. My experience at DHS sets me apart from other applicants because I have more than ten years of experience in state systems, state legislative engagement, and state budget work. My budgetary experience, as well as my policy coordination for federal system enhancements, are skills that transfer easily to Regeneron Pharmaceuticals and your Director position.

During my time at DHS, I have been recognized as an effective leader because I can work across all divisions and units to explain complex initiatives clearly. This includes briefings on system needs and enhancements, whether meeting with our attorneys, budget partners, technology staff, program staff, or field staff. In a key DHS fiscal and program position, I oversaw the program's governance and change requirements throughout the technology project. I was a key contributor to DOA during the rollout for Uniform Grant Guidance (UGG), including system reviews for UGG compliance. Additionally, the TANF block grant was one of the first converted contracts under Active Contract Management with assistance from Harvard's Kennedy School of Government, where state leaders receive three years of support on contracting more effectively with local partners. Additionally, in my twelve years of state service, I have worked extensively with RI Purchasing Rules and Regulations as well as State Contract Law. I have been a key member in many "Lean" or six sigma events throughout my time at DHS. I am a qualified applicant for this position because of my contract, grant management, and extensive system experience at DHS; my knowledge and experience of managing budgets over \$200MM; as well as my collaborative work within regulatory and legislative portfolios.

As the Administrator for RI Works, I was responsible for the budgeting and management of the TANF block grant, a ninety-five million dollars a year allotment. TANF has multiple state and federal requirements. TANF has several sections in the CFR, PROWRA, and program instructions from the Administration of Children and Families (ACF). RI Works has multiple state statutes and state regulations to provide programming to over 8,000 Rhode Islanders monthly. Through six years, I drafted state law, testifying on behalf of the law change, writing policy, and implementing more than seven statutory changes into DHS and DHS's eligibility system. The role of the RI Works administrator also includes planning and coordinating support and work programs for all RI Works customers. As the Administrator, I reviewed both the Department and the State budget, oversaw external and interagency contracts, trained field staff, and coordinated communication with the advocate community. While in this position, I reduced

the contracts administered from over thirty-five contracts to just eleven. I have drafted and adjusted the RI Works/TANF state plan via the federal portal, the state plan is integrated into the larger Workforce Innovation and Opportunity Act (WIOA) state plan.

In addition to my federal partner relations, I have close ties with the community providers that support DHS customers. As an Associate Director, I regularly work with education and collaborate with key non-profits and community partners to ensure support for the most vulnerable populations. A key success during my career at DHS has been supporting internal and external key stakeholders while working closely with state leadership to reach department-level goals.

Previously, I held the role of Assistant Administrator for Financial Management. I took on RIFANs approvals and a stronger role in assuring that the correct accounting was addressed in each contract. In addition, I worked with the SNAP, RI Works, and Child Care programs on monthly, quarterly, and yearly fiscal plans as well as contract and state budgets. This work included coordination with MIS providers on the required changes from DHS' older system to the new eligibility system, which derives program reporting and payrolls. While in Financial Management, I focus on contract review with an emphasis on guiding the Program Staff through the complex contract and RFP process with the Division of Purchases. In January 2015, I was approached by the Director to conduct OHHS-wide contract trainings on contract development, changes to the boilerplate contract, including new Uniform Grant Guidance (UGG) requirements, and overall contract timeliness. As a result of these trainings, DHS has implemented an advanced contract and budget review process. This process integrates the Department's budget, corrected account number, verification of funding, and a legal review. The contract and budget review process has brought DHS into compliance with UGG, made strides in fulfilling DOA's Purchasing Rules and Regulations, in addition to state and federal audit requirements. This process addresses over 250 contracts in FY 2016.

I hope that after you read the material I have enclosed, you will allow me the opportunity to interview for this position. Thank you for your time and consideration.

Sincerely,

/s/ Kimberly E. B. Rauch

Enclosures: Resume Attached

Kimberly E. B. Rauch, J.D.

GOVERNMENT AFFAIRS & PUBLIC POLICY EXECUTIVE • \$200M+ BUDGET MANAGEMENT • HEALTH & SOCIAL IMPACT

RI • () • Kimberly.Rauch@dhs.ri.gov

EXECUTIVE SUMMARY

Public policy and government affairs leader with **12+ years** shaping legislative agendas, building cross-sector coalitions, and securing **\$200M+ in funding** for large-scale social impact programs. Skilled at navigating **federal and state government systems** to advance **health, nutrition, and economic mobility initiatives**. Proven ability to **align public priorities with private sector solutions**, influence policy outcomes, and deliver measurable results through **strategic partnerships**.

CORE COMPETENCIES

Government Affairs & Stakeholder Engagement • Legislative & Regulatory Strategy • Public-Private Partnerships • State & Federal Policy Navigation (Medicaid, SNAP, TANF, LIHEAP) • External Affairs & Advocacy • Healthcare Access & Social Determinants of Health • Strategic Communications & Legislative Testimony • Cross-Sector Coalition Building • Large-Scale Budget & Grant Management

SELECT PROJECTS & IMPACT

- Partnered with **Harvard Kennedy School** on Active Contract Management to modernize oversight for the **Temporary Assistance for Needy Families (TANF)** program, improving vendor performance and compliance.
- Developed and implemented DHS's **contract reporting system** and supervised the **DHS Contract Database**, increasing transparency and oversight for **\$250M+** in contracts.
- **Delivered testimony before the Rhode Island State Legislature** on multiple statutory changes impacting TANF and other DHS programs, shaping policy outcomes and securing support for agency priorities.
- Secured and implemented a **grant from Ascend at the Aspen Institute** to expand post-secondary education access for parenting students statewide.
- Integrated the **Rhode Island Works/TANF State Plan** into the broader **Workforce Innovation and Opportunity Act (WIOA) State Plan**, aligning cross-agency resources for economic mobility initiatives.
- Led the statewide rollout of **Uniform Grant Guidance (UGG)** at both the **Rhode Island Department of Human Services (DHS)** and the **Rhode Island Department of Behavioral Healthcare, Developmental Disabilities, and Hospitals (BHDDH)**, ensuring compliance with federal requirements.
- Negotiated multi-state **Electronic Benefit Transfer (EBT)** contract extensions, ensuring uninterrupted benefits delivery for **Supplemental Nutrition Assistance Program (SNAP)** recipients and strengthening **fraud prevention controls**.

PROFESSIONAL EXPERIENCE

Rhode Island Department of Human Services (DHS)

Cranston, RI

Associate Director of Program & Policy

- Serve as a member of senior staff with oversight of major programs at the Rhode Island Department of Human Services (DHS), including the **Supplemental Nutrition Assistance Program (SNAP)**, **Rhode Island Works (RIW)**, **Social Services Block Grant (SSBG)**, **Low Income Home Energy Assistance Program (LIHEAP)**, and **Refugee Cash Assistance**.
- Oversee all **policy areas** as well as **special projects** under the DHS Director.
- Provide strong leadership and operated with a high level of independence in managing programs and **budgets exceeding \$200 million**.
- Prioritize **legislative and community engagement** to further the mission of DHS through **partnerships across the state**.
- Participate in and oversee the **drafting of statutory changes** and **deliver testimony** on behalf of these changes at the **Rhode Island State House**.

- Work closely with **advocacy communities** to support DHS programs and further DHS policy objectives by gaining **community-level support**.

RI Works Administrator (TANF Program)

- Wrote, testified on behalf of, and administered **statutory changes** for RIW, including budget and eligibility system updates.
- Testified at **Rhode Island's Caseload Conference** twice annually.
- Directly oversaw staff and facilitated policy review for DHS field staff.
- Served as the **primary liaison** for community relationships with community-based organizations that advanced the mission of DHS and TANF.
- Completed complex **federal reporting** using three separate federal data hubs.
- Collected and verified more than **\$64 million in Maintenance of Effort (MOE) matching funds**.
- Collaborated with four other state agencies to advance initiatives required under the **Workforce Innovation and Opportunity Act (WIOA)**.
- Secured, received, and partnered on a **grant from Ascend at the Aspen Institute** to expand access to post-secondary education for parenting students.

Assistant Administrator – Financial Management

- Managed the **contract approval process** for all DHS programs, ensuring compliance with federal and state requirements.
- Led agency-wide trainings on **Uniform Grant Guidance**, contract development, and RFP writing for DHS and **Executive Office of Health and Human Services (EOHHS)** staff.
- Provided expert support to program managers on scope of work, performance measures, and **reporting requirements to strengthen vendor accountability**.
- Developed and implemented DHS's **contract reporting system**; supervised the **DHS Contract Database** to improve transparency and oversight.
- Reviewed **budgets, fiscal impact statements, and performance metrics** to inform policy and funding decisions.
- Conducted statistical and financial analysis for major statewide systems, including **Unified Health Infrastructure Project (UHIP)** and **HealthSource Rhode Island (HSRI)**.
- Approved fiscal reports, drawdowns, journals, and cash receipts in the state's **Rhode Island Financial Accounting Network System (RIFANS)** accounting platform.

Programming Services Officer, EBT Coordinator

- Managed Rhode Island's **Electronic Benefit Transfer (EBT)** program through a **multi-state RFP** and coalition contract.
- Negotiated and executed **contract extensions with private vendors**, ensuring uninterrupted service to benefit recipients.
- Monitored and reported on **fraud, payment reconciliation, and transaction activity**, implementing safeguards to protect public funds.
- Represented DHS on **EBT/SNAP advisory boards**, engaging with state, federal, and industry stakeholders to shape program direction.
- Led development of the **SNAP State and Federal Disaster Plan**; created and modified contracts for **TEFAP** and the **Restaurant Meals Program**.

EDUCATION

Roger Williams University School of Law
Juris Doctor

Bristol, RI

University of Connecticut
B.A., Political Science (Minor: Business, Healthcare Administration)

Storrs, CT

PROFESSIONAL LICENSURE, LEADERSHIP & HONORS

- **Licensed to Practice Law; Admitted to the Bar** — Commonwealth of Massachusetts
- [Leadership Rhode Island, Class of 2023 \(Tau II\)](#) — Selective statewide leadership program focused on civic engagement, cross-sector collaboration, and community impact
- ["Above & Beyond" Empowerment Award](#) — [Women's Resource Center](#) (2018)